



Sample Team Assessment

NOTE: Your team should go through a process to validate the appropriate statements that will impact the team's effectiveness – that MATTER for that specific team – and a scale or rubric that works within your organization. This is just a sampling of statements that could be used.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Team Effectiveness					
Foundation					
The team has clearly defined goals and objectives.					
Each team member understands his or her role and how the role connects to the team's mission.					
The team has the appropriate skills necessary to achieve its goals.					
Environment					
Team members trust each other.					
Morale on the team is high.					
No individual or group dominates team activities.					
Team members communicate openly and honestly.					
Team Performance					
The team works together in an effective manner.					
The team communicates well with other team members and with those outside of the team.					
The team works capably with other departments.					
The team consistently meets the expectations of its constituents.					
Individual Contribution					
Every team member comes to meetings prepared.					
Every team member actively participates in meetings, providing input on issues the team discusses.					
Every team member takes responsibility for his or her assigned tasks, completing them on time.					